

# SCHOOL BUS DRIVER & AIDE Training Resources



Ensuring the safety and well-being of our students during their commute requires skilled and knowledgeable drivers. Our comprehensive training program provides the essential skills and resources needed to excel as a school bus driver and school bus aides. Most of the classes are online and can be taken at your convenience but must be taken before the assigned date below.

Please complete training before (date): \_\_\_\_\_

## REQUIRED:

- ☐ Bloodborne Pathogens Refresher
- ☐ HazCom with GHS Refresher
- ☐ School Bus Driver or Aide Training for Interacting with Student with Special Needs – NJ Regulatory Requirement (Only required if working with Special Needs Children)
- ☐ School Bus Driver or Aide Training – NJ Regulatory Requirement

### Course Covers:

- Student management and discipline;
- School bus accident and emergency procedures;
- Conducting school bus emergency exit drills;
- Loading and unloading procedures;
- School bus stop loading zone safety;
- Inspecting the school vehicle for students left on board at the end of a route; and The use of a student's education records, including the employee's responsibility to ensure the privacy of the student and his or her records, if applicable.
- (c) In addition to the training requirements in (b) above, employers shall administer to school bus drivers a safety education program that includes defensive driving techniques and railroad crossing

## RECOMMENDED:

- ☐ CDL: Driver Safety Regulation ([MSI LIVE Schedule](#))
- ☐ Coaching the School Bus Driver  
(MSI LIVE: In-Person Only, Please Call to Schedule)
- ☐ Distracted Driving Awareness
- ☐ First Aid Essentials
- ☐ Fire Extinguisher
- ☐ New Jersey Defensive Driving
- ☐ S:ERVE – Distracted Driving
- ☐ Survival Driving
- ☐ We Must Respect Each Other
- ☐ Workplace Discrimination and Harassment

## HOW TO ACCESS CLASSES THROUGH THE MSI LMS SYSTEM

Click the button to access this online training through the MEL Safety Institute Learning Management System (MSI LMS).

**MSI LMS LOGIN**

### 1. Log into the MSI LMS System.

- If you have previously taken MSI classes, enter your username and password.
- If you do not know your username and/or password, ask your Senior Reporting Manager to send an LMS activation email or call the MSI Helpline at 866-661-5120.

2. Once logged into the MSI LMS, go to the [Request Training](#) button for a list of online courses.

3. Select the course you wish to complete and scroll down to click the [Submit](#) button.

4. Your course will now show in the Assigned section of your dashboard.  
Click the title to launch the course or video.

5. Learning transcripts are automatically updated in the MSI LMS and show in the Completed section of your homepage.

**Questions?**

**Call: 866-661-5120**

**Email: [MSI@jamontgomery.com](mailto:MSI@jamontgomery.com)**

**For additional MSI information and resources go to the [MEL Safety Institute](#).**